



Funded Nursing Care Review Meeting

Terms of Reference

1. Background:

The Funded Nursing Care Review Meeting is convened to review and determine whether [Resident's Name], currently residing in [Name of Nursing Home], still meets the criteria for Funded Nursing Care funding.

The purpose of this meeting is to conduct a comprehensive review of the resident's nursing care needs to ascertain ongoing eligibility for NHS-funded Nursing Care (FNC).

2. Frequency:

FNC review meetings should take place 3 months after the initial decision to award FNC and annually thereafter.

3. Purpose:

To review [Resident's Name]'s nursing care needs based on clinical assessment and nursing input.

To apply the eligibility criteria and guidelines set out in the NHS Continuing Healthcare and NHS-funded Nursing Care (revised 2018) during the review process.

To involve the resident (if possible), their Relevant Persons Representative (if applicable), family members, and relevant professionals in the review process.

To document the findings and recommendations regarding the resident's ongoing eligibility for Funded Nursing Care based on the review.

4. Scope:

Review the resident's current nursing care needs, considering any changes in their health condition or circumstances since the last assessment.

Evaluate the complexity and intensity of the nursing care needs.

Consider any specific nursing interventions or specialized nursing care required by the resident.

5. Participants:

Resident: [Name of Resident]

Relevant Persons Representative (if applicable): [Name of RPR]

Family Members or Representatives: [Names of Family Members or Representatives]

Nursing Home Staff: [Names and Roles]

Social Worker/Care Coordinator: [Name and Role]

Healthcare Providers: [Names and Roles]



Any other relevant professionals involved in the resident's care and support.

6. Objectives:

To determine whether the resident continues to meet the eligibility criteria for Funded Nursing Care funding based on a review of their nursing care needs.

To ensure that the review process aligns with the eligibility criteria and guidelines for NHS-funded Nursing Care.

To document the review findings, including the rationale for decisions made regarding the resident's ongoing eligibility for Funded Nursing Care.

To establish a clear plan for communicating review outcomes and next steps to the resident, family members, and care team.

7. Meeting Logistics:

Date: [Scheduled Date of the Meeting]

Time: [Scheduled Time of the Meeting]

Location: [Meeting Venue]

Chairperson: [Name and Role of the Chairperson]

Agenda: A structured agenda will be circulated prior to the meeting, detailing topics for discussion and time allocations.

8. Documentation:

Meeting minutes will be recorded to document discussions, decisions made, and actions agreed upon during the Funded Nursing Care Review meeting.

A formal review report will be prepared summarizing the findings and recommendations regarding the resident's ongoing eligibility for Funded Nursing Care.

Copies of the minutes and review report will be distributed to the resident, family members, Relevant Persons Representative (if applicable), healthcare providers, and maintained in the resident's care records.