



Continuing Healthcare Assessment Meeting

Terms of Reference

1. Background:

The Continuing Healthcare Assessment Meeting is convened to assess and determine whether [Resident's Name], residing in [Name of Nursing Home], may have continuing healthcare needs.

The purpose of this meeting is to conduct a thorough assessment of the resident's health and social care needs to ascertain eligibility for NHS Continuing Healthcare funding.

2. Frequency:

CHC Assessment meetings should take place when a CHC checklist has been completed and indicated a resident may have CHC needs.

3. Purpose:

To comprehensively assess [Resident's Name]'s health and social care needs across various domains, including medical, nursing, and therapeutic needs.

To apply the criteria and guidelines set out in the National Framework for NHS Continuing Healthcare and NHS-funded Nursing Care (revised 2018) during the assessment process.

To involve the resident (if possible), their Relevant Persons Representative (if applicable), family members, and relevant professionals in the assessment process.

To document the findings and recommendations regarding the resident's eligibility for continuing healthcare funding based on the assessment.

4. Scope:

Assess the resident's current and future care needs, including behavior, cognition, communication, psychological and emotional needs, mobility, nutrition, continence, skin integrity, breathing, drug therapies and medication, and other significant care needs.

Evaluate the severity, complexity, and unpredictability of the resident's needs.

Consider any fluctuating needs and the impact of these needs on the resident's overall well-being and quality of life.

Review any existing assessments, medical records, and care plans relevant to the resident's healthcare needs.

5. Participants:

Resident: [Name of Resident]

Relevant Persons Representative (if applicable): [Name of RPR]



Family Members or Representatives: [Names of Family Members or Representatives]

Nursing Home Staff: [Names and Roles]

Social Worker/Care Coordinator: [Name and Role]

Healthcare Providers: [Names and Roles]

Any other relevant professionals involved in the resident's care and support.

6. Objectives:

To determine whether the resident meets the eligibility criteria for NHS Continuing Healthcare funding based on a comprehensive assessment of their health and social care needs.

To ensure that the assessment process aligns with the National Framework for NHS Continuing Healthcare and relevant legislation.

To document the assessment findings, including the rationale for decisions made regarding the resident's eligibility for continuing healthcare.

To establish a clear plan for communicating assessment outcomes and next steps to the resident, family members, and care team.

7. Meeting Logistics:

Date: [Scheduled Date of the Meeting]

Time: [Scheduled Time of the Meeting]

Location: [Meeting Venue]

Chairperson: [Name and Role of the Chairperson]

Agenda: A structured agenda will be circulated prior to the meeting, detailing topics for discussion and time allocations.

8. Documentation:

Meeting minutes will be recorded to document discussions, decisions made, and actions agreed upon during the Continuing Healthcare Assessment meeting.

A formal assessment report will be prepared summarizing the findings and recommendations regarding the resident's eligibility for continuing healthcare.

Copies of the minutes and assessment report will be distributed to the resident, family members, Relevant Persons Representative (if applicable), healthcare providers, and maintained in the resident's care records.